

Client Phone Assessments



<u>Supervisor:</u>	Dental Director		
<u>Job Site:</u>	HIV Alliance office		
<u>Duties & Responsibilities:</u>	Interview and assess clients by phone for the Dental program to meet grant reporting requirements.		
<u>Skills & Qualifications:</u>	<ul style="list-style-type: none"> • Ability to work with diverse populations • Willingness to work with people living with HIV/AIDS • Commitment to confidentiality and willingness to learn about HIPPA • Strong phone skills • Outgoing and friendly • Detail oriented • Negative TB test • Ability to pass agency criminal background check 		
<u>Benefits & skills developed:</u>	Experience interviewing and assessing clients from diverse populations. Understanding of federal grant reporting requirements.		
<u>Trainings Required:</u>	Volunteer Orientation (1.5 hours)	Level II General (5 hours)	
<u>Length of service:</u>	Minimum: 60 hours	<u>Hours:</u>	M-F 9-5

For more information on this or other volunteer positions with HIV Alliance contact:
 Byron Snapp
 Volunteer Coordinator
 541-342-5088
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