

Small Donor Recognition Task Force



<u>Supervisor:</u>	Small Donor Recognition Task Force Chair		
<u>Job Site:</u>	HIV Alliance		
<u>Duties & Responsibilities:</u>	Serve on the Small Donor Recognition Task Force whose mission is to plan and execute a small donor appreciation strategy. Attend committee meetings and work on outside projects as necessary.		
<u>Skills & Qualifications:</u>	<ul style="list-style-type: none"> • Ability to work well in groups or teams • Willingness to attend committee meetings • Willingness to work on projects outside of committee meetings • Knowledge of event planning and/or donor development 		
<u>Benefits & skills developed:</u>	Experience working on professional committees with members of the board of directors. Experience planning and executing events and developing donors.		
<u>Trainings Required:</u>	Volunteer Orientation (1.5 hours)		
<u>Length of service:</u>	Minimum: 6 months	<u>Hours:</u>	One hour once a month meeting and some outside work

For more information on this or other volunteer positions with HIV Alliance contact:
 Byron Snapp
 Volunteer Coordinator
 541-342-5088
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