Big Night Task Force

Supervisor:	Big Night Task Force Chair
Job Site:	HIV Alliance
Duties & Responsibilities:	Serve on the Big Night Task Force whose mission is to plan and executive a dinner event to raise money for the Speakers in the Schools program. Attend committee meetings and work on outside projects as necessary.
Skills & Qualifications:	• Ability to work well in groups or teams • Willingness to attend committee meetings • Willingness to work on projects outside of committee meetings • Knowledge of event planning, donor development, and fundraising
Benefits & skills developed:	Experience working on professional committees with members of the board of directors. Experience planning and executing events.
Trainings Required:	Volunteer Orientation (1.5 hours)

Length of service:	Winter/Spring	Hours:	One hour twice a month meetings and some outside work

For more information on this or other volunteer positions with HIV Alliance contact:
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Volunteer Coordinator
541-342-5088
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