

Board Committee: Program Planning



<u>Supervisor:</u>	Committee Chair		
<u>Job Site:</u>	HIV Alliance		
<u>Duties & Responsibilities:</u>	Serve on the Program Planning Committee whose mission is to review and evaluate the programs of HIV Alliance and to recommend and implement strategic plans for the programs. Attend committee meetings and work on outside projects as necessary.		
<u>Skills & Qualifications:</u>	<ul style="list-style-type: none"> • Ability to work well in groups or teams • Willingness to attend committee meetings • Willingness to work on projects outside of committee meetings • Strong communication skills and ability to connect with diverse individuals • Knowledge and experience of program design, development, and evaluation 		
<u>Benefits & skills developed:</u>	Experience working on professional committees with members of the board of directors. Experience evaluating and enhancing programs in a nonprofit setting.		
<u>Trainings Required:</u>	Volunteer Orientation (1.5 hours)		
<u>Length of service:</u>	Minimum: 1 year	<u>Hours:</u>	One hour a month for the meeting and occasionally outside work

For more information on this or other volunteer positions with HIV Alliance contact:
 Byron Snapp
 Volunteer Coordinator
 541-342-5088
volunteer@hivalliance.org