

## Board Committee: Development & Education



<u>Supervisor:</u>	Committee Chair		
<u>Job Site:</u>	HIV Alliance		
<u>Duties &amp; Responsibilities:</u>	Serve on the Development & Education Committee whose mission is to inform the wider community of the purposes and activities of HIV Alliance and to maintain association with other agencies and organizations with similar and/or overlapping purposes. Attend committee meetings and work on outside projects as necessary.		
<u>Skills &amp; Qualifications:</u>	<ul style="list-style-type: none"> <li>• Ability to work well in groups or teams</li> <li>• Willingness to attend committee meetings</li> <li>• Willingness to work on projects outside of committee meetings</li> <li>• Strong communication skills and ability to connect with diverse individuals</li> </ul>		
<u>Benefits &amp; skills developed:</u>	Experience working on professional committees with members of the board of directors. Knowledge of development best practices for non-profit organizations.		
<u>Trainings Required:</u>	Volunteer Orientation (1.5 hours)		
<u>Length of service:</u>	Minimum: 1 year	<u>Hours:</u>	One hour a month for the meeting and occasionally outside work

For more information on this or other volunteer positions with HIV Alliance contact:  
 Byron Snapp  
 Volunteer Coordinator  
 541-342-5088  
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